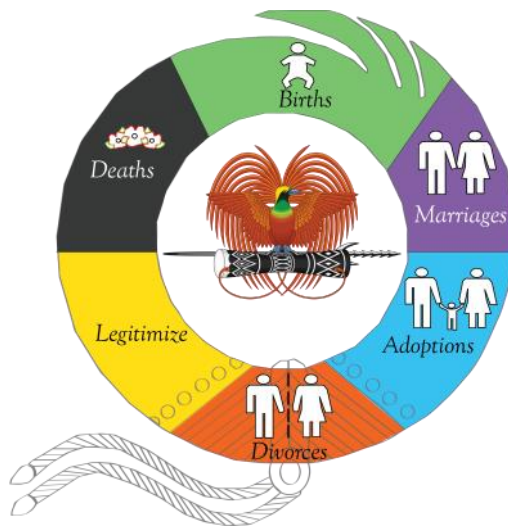




PNG CIVIL AND IDENTITY REGISTRY

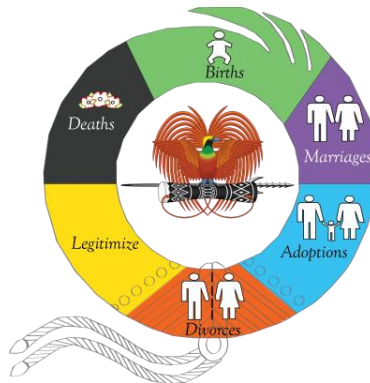
VITAL EVENTS BOOKLET



PNG CIVIL AND IDENTITY REGISTRY

The Papua New Guinea Civil and Identity Registry (PNGCIR) is mandated and empowered by its own act: the **Civil Registration Act 1963 Amended 2014** to record and maintain registers of Vital Events:

- 1) Births;
- 2) Marriages;
- 3) Adoptions;
- 4) Divorces;
- 5) Legitimation;
and Deaths



ENTER - EXPERIENCE - EXIT

PNGCIR **Welcomes** you into the world with a **Birth Certificate**,
Legalizes your Adoptions with a **second Birth Certificate for Adoption**. **Celebrates** your Marriage with a **Marriage Certificate**.
And Finally **Farewells** you with a **Death Certificate**.

All of which are **Archived** in **PNG's National Data Bank-PNGCIR Archives**.

Delivering

- MTD3—KRA 6.2: Develop a Centralized Civil & Identity Registry System
- SDG 16.9: Provide Legal Identity for All

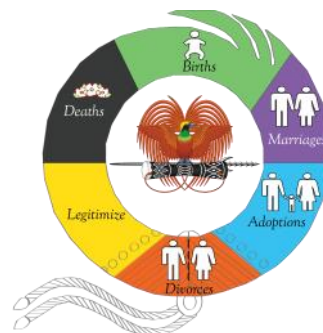


- And Aligning National Government overarching development goals such as Vision 2050.

Managing Identity: Past, Present & Future

The Overarching aim of PNGCIR is to achieve a complete Civil Registration System for the country that can provide:

1. All members of public with foundation identity documents through which they can claim their civil and human rights, including access to services .
2. The government with individual identification records needed for governance; and
3. The government with a national source of vital statistics .



BIRTHS



The birth of any child born in PNG must be recorded and issued with a Birth Certificate as governed by Civil Registration Act 1963. Amended 2014.

- **Persons below 18 years of age register their birth only.**
- **Persons 18 years of age and over register for both their birth and National Identity Document (NID).**

The checklist below provides a guide on the required attachments or documents to support birth registrations:

- ☐ Clinic Book/Health Record Book
- ☐ Baptism record
- ☐ Employment ID cards
- ☐ Passport or school records
- ☐ Written statement from informants/Notifier
- ☐ Primary Verifier
- ☐ NID Card or Birth Certificate

Birth Registra-

Civil Registration

A Birth Certificate is a LEGAL IDENTITY DOCUMENT. ALL PNG Citizens must register for a BIRTH CERTIFICATE!

Without a legal identity, You are not recognized by the government, which results in being unprotected, unaccounted and alienated from government services.

To Meet the 2021 Targets; PNGCIR has deployed Mobile Teams throughout PNG with the help of District MP's who have signed MOUs.

MARRIAGE



PNGCIR officiates and registers **Only** Civil Marriages through Marriage Celebrants, the Registrar General or persons appointed by the Registrar General.

Legal Civil Marriage

WHY IS IT IMPORTANT TO REGISTER A MARRIAGE?

- Legal proof of document – Marriage Certificate
- Entitlements
- Social security and Protection
- Nationality
- Rewards of being a family (Husband/Wife)



Fees You will Pay

Regulated Fees		
Item	PNG	Foreigners
Search	K10.00	K200.00
Marriage Ceremony	K200.00	K200.00
Urgent Marriage Ceremony	K250.00	K300.00
Marriage Certificate	K20.00	K20.00
Urgent Marriage Certificate	K40.00	K80.00

Call Marriage Officer
on 3133000 Ext: 7048

A Marriage Celebrant is a licensed person under the Marriage Act 1963 (Chapter 280) who can legally solemnise a marriage ceremony. PNGCIR registers and certifies Marriage Celebrants from different Churches.

Divorce is also registered by PNGCIR, however only through a court of Law can a dissolution of marriage take place. PNGCIR registers your Divorce.

ADOPTION



PNGCIR registers Adoptions in PNG. Adoption of Children Act 1968 and Civil Registration Act 1963 Section 51 give prominence to PNGCIR to register all adoption: Customary, Civil and Overseas adoption.

Adoption:

Change in the parents of a child legally.

Why Adopt? To give a child a home.

Types of Adoption:

1. Customary Adoption: applies to Papua New Guineans Only. Parents must obtain order from the District Court before adoption registration, many parents think handing over a child from birth to a relative is legal adoption but it is not, they must make it legal through welfare and the court.
2. Civil/State Adoption: This applies to mixed marriages, foreigners and nationals. The adoption order must be obtained from National Court before they register the adoption with PNGCIR.

Checklist:

Court Order (District/National)

An Adoption order from court

Witness: Welfare Officer

Adoption fee is K20.00

Birth certificate (registered on Biological Parents)

**Call Adoption Officer
on 3133000 Ext: 7048**

LEGITIMATION

Legitimize

Subject to Civil Registration Act 1963, Marriage Act 1963, a Legitimate child either foreign or local and Illegitimate child whether foreign born or local born must and can be registered. Legitimate child is a child born before marriage and illegitimate child is a child born out of a defector relationship and/or raised by a single parent.

Type Of Registration	Primary Document (Forms)	Relevant Supporting Documents
Legitimate Child	Birth and National Identity Registration Form (Form 1-2019)	Clinic Book/Health Record Book Baptism record Old Birth certificates Employment ID cards Passport School records Written statement from informants/Notifier Primary Verifier (Form 41-2019) NID Card or Birth Certificate
Illegitimate Child	Birth and National Identity Registration Form (Form 1-2019)	Any of the above document Written statement from a recognized notifier/informant Written statement from the parent concerning the single parent status <i>(Note: The applicant and Witness Must provide a copy of any of the above documents for verification purposes)</i>

DEATH



Death Registration is an official recording of the end of a Person's life—Their Death and Cause of Death (COD). A death that occurs within PNG borders must be registered with the PNGCIR Office, pursuant to the Civil Registration Act 1963 Section 34, 35 & 36.

PNGCIR registers Death and Issues Death Certificate in PNG.

WHY IS IT IMPORTANT TO REGISTER A DEATH?

Registration of Death

- Legal proof of document – Death Certificate
- Inheritance/Settling Estate/Transfer of Property, Land Title
- Claiming life Insurance
- Settlement of Pension Claims
- Getting Married (proof previous partner has passed)
- Arranging for a funeral
- Identify cause of death and procure treatment for other patients
- Collect population statistics

Fees & Types of Death

Different types of Death

- Hospital Death
- Village death
- Deaths related to Trauma
- War Death
- Presumed Death
- Death on a Vessel at sea
- Still Birth and Prenatal Death
- Disaster (natural/man made Death)

Regulated Fees on Death Certificate		
Item	PNG	Foreigners
Search	K10.00	K200.00
Death Certificate	K20.00	K30.00
Urgent Death Certificate	K40.00	K80.00

*Call Death officer on
3133000 Ext: 7066*

National Identity—NID



National Identity is an important legal Identity Document that recognizes you as a PNG Citizen before the law and the State of PNG. Persons above 18 years of age must be registered with an NID. NID registration collects your Personal Information plus your biometrics; Face photo and 10 fingers finger print. The output is a legal Birth Certificate and National Identity Card.

PNGCIR Registered : 1.3 million Persons (as of 31/12/2019)

Importance of Getting Everyone Registered:-

Health Planning



- Identifying priorities – maternal and child health care, Non-communicable diseases.
- Targeting health Programs – populations at risk
- Service Delivery – distribution of health infrastructure, e.g. drugs, service providers and other resources

Government Services



- Education – allocation of resources; schools and teachers
- Social security – i.e. age of retirement and pension, Police protection and social welfare
- Infrastructure planning – determining needs such as housing

Importance of Getting Everyone Registered

Identity and Security

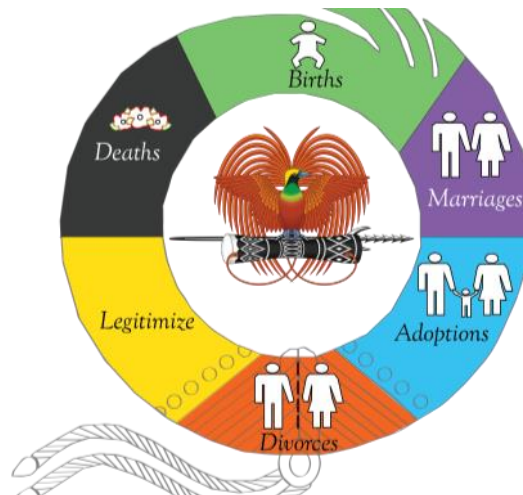


- Passports and identity documents
- Electoral rolls
- Disaster planning and response (identification of populations at risk and follow up for support)
- Commercial Business Transactions

Land



- Land Rights and Inheritances
- Royalty
- ILG recognition

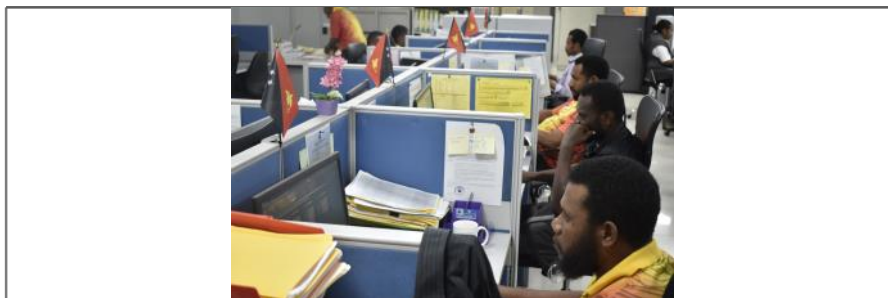
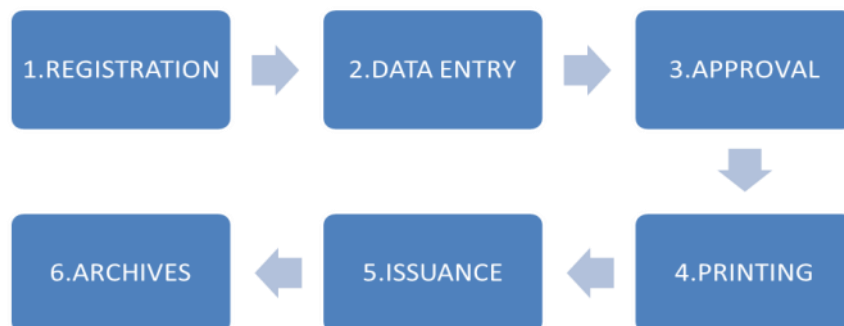


THE NID PROCESS

Registrations are done using mobile registration kits and fixed PNGCIR office throughout the country and are uploaded or are done in fixed offices (in provinces and districts) as live data uploads. The data entry follows after the registration process where vetting is done at the same time. After this, the approval process commences where there is a return to data entry if documents do not fulfill certain requirements. The data is sent to data management for a queuing process in printing before it is issued to the public and archived at the end of the process.

Registrations are undertaken in 17 provinces and 5 districts in the country. In Port Moresby it is undertaken at Moale Haus and Vision City (Car Park basement Floor).

Issuance of Birth Certificates and NID Cards are at NID Haus in Port Moresby and are sent to all fixed offices.



NID PROJECT ROLLOUT

Knowing the actual number of people living in a district should be the priority of the provincial and district administration. To give your people a Legal Identity and for your administration to know how and where to allocate resources and plan/deliver accordingly .

We invite all MPs to Sign an MOU

A MOU agreement with PNGCIR is the Way Forward!



Provincial MOU:

1. Enga Province

Sir Peter Ipatas

1. Northern Province

Hon. Governor Garry Juffa



DISTRICT MOU/MOA Register 2018—2020

- | | |
|----------------------------------|---------------------------------|
| 1) Wau – Bulolo District | 11) Laigaip Porgera District |
| 2) Yangoru- Sausia District- | 12) Wapenamanda District |
| 3) Tewai –Siassi District & CLRC | 13) Kompam Ambum District |
| 4) Henganofi District & CLRC | 14) Rigo District |
| 5) Rabaul District & CLRC | 15) Bogia District |
| 6) Pomio District | 16) Maprik District |
| 7) Namatanai District | 17) Aitape- Lumi District |
| 8) South Bougainville District | 18) South Fly District |
| 9) Wabag District | 19) Finchafen District – MOA |
| 10) Kandep District | 20) North Bougainville District |

***19 Districts have signed an MOU with PNGCIR so far. The only district to sign an MOA is Finchafen District.**



Three Developers and two Institutions have also signed MOU Agreements with PNG Civil and Identity Registry.

DEVELOPER

1. OK TEDI MINING LIMITED
2. TOTAL E&P PNG Ltd
3. Pacific Agro Ltd



INSTITUTION

1. ROYAL PAPUA NEW GUINEA CONSTABULARY
2. DEPARTMENT OF EDUCATION:
 - All teachers to be registered
 - Implementation of 3 P policy: **One Person. One Position. One Pay.**

There won't be any duplication of identity.

NATIONAL IDENTITY OFFICES AND MOU ROLLOUTS

Information on NID Offices & MOU Rollouts		
NID Offices & MOU Rollouts	2019	2022 Target
Operational NID Provincial Office	17	22
Operational NID District Office	6	89
Signed DDA Registration MOU Rollouts.	19	89
Signed DDA Registration MOA Rollouts	1	
Signed Provincial Registration MOU Rollout	2	22



ARCHIVES—PNG NATIONAL DATA BANK

Archiving and safe keeping of the records and the original hard copies of all Vital Events Registration is paramount and a function of PNGCIR.

The Archives of Papua New Guinea is a National Treasure House of Information belonging to the People of PNG, with earliest records dating back to **1892**.

PNGCIR Archives Record and Maintain Registers of:

- Birth,
- Marriage,
- Adoption &
- Death.



The Archives perform 2 functions:

1. **Record and archive** registrations of all Vital Events daily.
2. **Search and Retrieve records/registers** of Vital Events whenever a client request. (Requests come from the Court both National and International).

Records Date Back 1892!

Records in Archives		
YEAR	PNG Status	Records of Birth, Death, Marriage
1892-1914	British New Guinea	British Administration kept the records
1892-1914	German NG	German Administration kept the records
1914-1945	Territory of Papua	District Registers kept the records .
1914-1945	Territory of NG	District Registers kept the records
1945-1975	Territory of PNG	District Registers kept the records
1975-2019	PNG	Registrar General custodian of the Records

BIRTH AND NID REGISTRATION 2015—31st Dec 2019

TOTAL	TOTAL %	BIRTH/NID ≥ 18 YEARS	BIRTHS < 18 YEARS	YEAR
121,711	8.6 %	96,067	25,642	2015
99,441	7.0%	77,035	22,388	2016
157,070	11.1%	117,618	39,409	2017
392,178	28%	314,632	77,492	2018
641,203	45.4%	481,520	159,598	2019
1,411,603				

*Others: marriages, deaths, adoptions, divorce and legitimation.



**NID CARD PRINT STATISTICS JANUARY, 2015-
DECEMBER 31, 2019**

YEAR	CARD PRINT PER YEAR	RUNNING TOTAL
2015	22,735	22, 735
2016	63,832	86,567
2017	79,758	166,325
2018	134,256	300,581
2019	95,544	396,125



SPONSORS



PACIFIC AGRO Ltd



National Planning and Monitoring Department

Simbu Provincial Government

Bulolo District

Yangoru/Saussia District

Namatanai District

Pomio District

Wabag District

Bogia District

South Fly District



PNGCIR CONTACT INFORMATION

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Facebook: <https://www.facebook.com/pngcirnid/>

